

Stonewood Crossing Architectural Request Form for Homeowner Submittal

Please call 864-585-2525 if you have any questions

HOMEOWNER INFORMATION:

NAME: _____ STREET ADDRESS: _____

CONTACT INFO: Preferred Phone Nbr. Day: _____ Eve: _____

EMAIL: _____

The homeowner acknowledges that they will:

1. Review the neighborhood Covenants prior to submitting the request to ensure project is in compliance.
2. Obtain any county required permits and comply with applicable county ordinances.
3. Contact Public Utility Locating service if any digging will be performed. www.sc811.org or call 811.
4. Determine if utility easements are located within the property boundaries. Should the utility need to access the easement it is the responsibility of the homeowner to remove any item installed on the easement.
5. If the owner is proposing to install a fence, it is the property owner's responsibility to obtain permission from neighboring owner if fence is attaching to neighboring fence.
6. Provide site plan. A site plan should have been included with your closing documents. If you cannot locate your site plan you should contact your closing attorney and ask for the survey that was performed for your closing or you may be pick up a copy at the Register of Deeds Office located at 366 N. Church Street, Spartanburg, SC 29303.

Please initial that you have read and understand the above: _____

PROJECT INFORMATION: APPROX. START DATE: _____ APPROX. COMPLETION DATE _____

Contractor Information: _____

Blue print with site plan must be submitted along with this form.

NATURE OF PROJECT (check all that apply)

Residence: New Construction: ___ Addition: ___ Modification: ___ Reconstruction: ___

Premises: Driveway: ___ Deck: ___ Porch: ___ Sidewalk: ___ Pool: ___ Outside Building: ___ (usage _____)

Other: ___ Describe: _____

Fence: Height: _____ Style: _____ Material: _____

Color: _____

Submission Checklist:

- ___ Blueprint with site plan
- ___ Location site, easements, and change of site plan
- ___ Photograph, brochure, or sketch of proposed change
- ___ Clear concise written proposal of idea/change
- ___ Grading/Landscaping plan
- ___ Type and color of material to be used for driveway, porch, fence and outside building, exterior of residence if applicable

Send completed form and required attachments to: Light Property Management, Inc., PO Box 8046, Spartanburg, SC 29305
Or emailed to: lpm@lightpropertymanagement.com

Architectural Review:

Every owner who submits requests to the ARC Committee for approval agrees by submission of such plan and specifications that they will not bring any action or suit against the Association, its Board, the ARC Committee or Light Property Management.